

TOWN OF GOSHEN
ANNUAL RE-ORGANIZATION MEETING
MINUTES
January 4, 2016

The annual Re-Organization Meeting of the Town Board of the Town of Goshen was held on the 4th day of January 2016 at 7:00 p.m. in the Town Hall located at 41 Webster Avenue, Village of Goshen, County of Orange, State of New York.

Present:	Douglas Bloomfield	Supervisor
	George Lyons	Councilman
	Kenneth Newbold	Councilman
	John VanDerMolen	Councilman

Also Present:	Richard Golden	Special Counsel to Town Board
	Priscilla Gersbeck	Town Clerk

Supervisor Bloomfield called the meeting to order, and led the Pledge of Allegiance. He praised the councilmembers and town professionals for their dedication and work ethic. We are hoping 2016 will be a prosperous and successful year for the town and the citizens.

Supervisor Bloomfield reviewed the following appointments to be adopted for the year 2016.

A. TOWN BOARD APPOINTMENTS

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| 1. Official Newspaper: | Goshen Independent
Times Herald Record – As Needed |
| 2. Official Radio Station | WHUD |
| 3. Official Depositories | M & T Bank
Orange County Trust
Sterling Bank |
| 4. Town Board Meetings
Observed Holidays | See Attached Schedule for 2016
See Attached Schedule for 2016 |
| 5. Insurance | Marshall & Sterling
Wright Risk Management/NYS
Comp Alliance |
| 6. Special Counsel – Town Board
Special Counsel – Tax Certiorari/Claims
Special Counsel -- Police Contract Negotiations
Special Counsel - Al Turi Tax Litigation | Richard B. Golden, Esquire
Robert Rametta, Esquire
Richard B. Golden, Esquire
Dennis Caplicki, Esquire |
| 7. Attorney – Planning Board
Environmental Review Board
Zoning Board of Appeals | Burke, Miele & Golden LLP
Burke, Miele & Golden LLP
Burke, Miele & Golden LLP |
| 8. Justice Court; Traffic
Ticket Prosecution | Leonard Kessler, Esquire
& Robert Rametta, Esquire |

9. Consulting Engineer		H2M Architects & Engineers
10. Consulting Planner		H2M Architects & Engineers
11. Animal Control Officer:		Goshen Humane Society
12. Planning Board Chairperson	(1 Year)	Lee Bergus
13. Planning Bd. Deputy Chairperson	(1 Year)	Philip Dropkin
14. Zoning Board of Appeals Chairperson	(1 Year)	Frank Leva
15. Environmental Review Bd Chairperson	(1 Year)	Thomas Burnham
16. Board of Ethics Chairperson	(1 Year)	Elliot Mayefsky MD
17. Planning Board Stenographer	(1 Year)	Susan Varden
18. Planning Board Secretary	(1 Year)	Kathleen Krutki
19. Zoning Board of Appeals Stenographer	(1 Year)	Tanya McPhee
20. Environmental Review Bd Stenographer	(1 Year)	Tanya McPhee
21. Animal Shelter:		Goshen Humane Society
22. Civil Defense/Natural Disaster Director		James M. McDowell
23. Accountant/Auditor:		Nugent & Haeussler, P. C.
24. Delegate, NYS Association of Towns:		Douglas Bloomfield
25. Court Clerks		Florence Nelson Kajornsak Rangsiyothin
26. Labor Contract Negotiators:		Douglas Bloomfield George Lyons
27. Handicapped Access Compliance Officer:		Kenneth Newbold
28. Handicapped Parking Permit Issuing Agents:		Mary Riso Vilma Lawla
29. Fair Housing Compliance Officer:		Kenneth Newbold
30. Registrars of Vital Statistics:		Priscilla Gersbeck Mary Riso
31. Equal Employment Opportunity/Minority, Women and Disabled Veterans Businesses Businesses		George Lyons
32. Records Management Officer:		Priscilla Gersbeck

- 33. Records Access Officer: Priscilla Gersbeck
- 34. Records Appeals Officer: Mary Riso

B. SUPERVISOR’S APPOINTMENTS

- 1. Deputy Supervisor (1/1/2016 - 6/30/2016) Kenneth Newbold
- 2. Deputy Supervisor (7/1/2016 - 12/31/2016) George Lyons
- 3. Budget Officer Christine Cavaliere
- 4. Clerk to the Supervisor Barbara Sokolofsky
- 5. Town Historian Michele Figliomeni
- 6. Council Committees:
 - a. Finance & Investments Kenneth Newbold & Douglas Bloomfield
 - b. Insurance & Property Assessing George Lyons
 - c. Personnel Douglas Bloomfield
 - d. Building & Grounds Kenneth Newbold
 - e. Water & Sewer Kenneth Newbold & Douglas Bloomfield
 - f. Highway & Dial-A-Bus George Lyons
 - g. Public Safety & Police John VanDerMolen
 - h. Groundwater Guardian Committee Chairperson Kenneth Newbold
 - i. The Orange County Partnership & JEDI Douglas Bloomfield
 - j. Grant Coordination TBD

C. SUPERINTENDENT OF HIGHWAYS’ APPOINTMENT

- 1. Deputy Superintendent of Highways Kevin Biondi

D. TOWN CLERK’S APPOINTMENT

- 1. Deputy Town Clerk Mary Riso

E. OTHER COUNCIL BUSINESS

- 1. Petty Cash Authorization:
 - a. Town Clerk \$ 100
 - b. Receiver to Taxes \$ 50
 - C. Superintendent of Highways \$ 100
 - d. Justice Department \$ 200

- 2. Payment of Bills:

That the Supervisor be authorized to pay bills, in advance of audit by the Town Council, for following: Payroll, payroll taxes, hospitalization, debt service, utilities, postage, gas & oil, fees ordered by any court, life insurance, contributions to the retirement system, and transfers related to any of the preceding items.

Procurement Policy adopted by Resolution on August 23, 2012 available to view in the Town Clerk's Office

- F. AGRICULTURAL BOARD LIAISON** Kenneth Newbold
- G. PLANNING BOARD LIAISON** George Lyons
- H. ZONING BOARD OF APPEALS LIAISON** TBD
- I. ENVIRONMENTAL REVIEW BOARD LIAISON** Kenneth Newbold
- J. JOINT RECREATION COMMISSIONS LIAISON** TBD
- K. SENIOR CITIZENS COMMISSION LIAISON** John VanDerMolen

L. APPOINTMENTS TO TOWN BOARDS AND COMMISSIONS:

Town Board:

TBD	Council Member	1 yr.	Term: Jan. 2016 to Dec. 31, 2016
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Planning Board:

Lee Bergus	Board Member	3 yrs.	Term: Jan. 2016 to Dec. 31, 2018
Giovanni Pirraglia	Board Member	3 yrs.	Term: Jan. 2016 to Dec. 31, 2018

Zoning Board of Appeals:

Trino (Joseph) Canton	Board Member	3 yrs.	Term: Jan. 2016 to Dec. 31, 2018
TBD	Board Member	2 yrs.	Term: Jan. 2016 to Dec. 31, 2017

Environmental Review Board:

Diana Lupinski	Board Member	2 yr.	Term: Jan. 2016 to Dec. 31, 2017
Lambros Adamis	Board Member	2 yr.	Term: Jan. 2016 to Dec. 31, 2017

Board of Ethics

Mark Johnston	Board Member	3 yrs.	Term: Jan. 2016 to Dec. 31, 2018
Valma Eisma	Board Member	1 yr.	Term: Jan. 2016 to Dec. 31, 2016

Board of Assessment Review

Thomas Spreitzer	Board Member	5 yrs.	Term: Sept. 2015 to Sept. 30, 2020
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APPROVAL OF 2016 APPOINTMENTS:

Councilman Lyons made a motion to adopt the Annual Re-Organization 2016 appointments and to include the schedule of town board meetings and observed holiday schedule. The Motion was seconded by Councilman Newbold.

A Voice Vote, the motion passed: 4 AYES Bloomfield, Lyons, Newbold, VanDerMolen
0 NAYS

M. OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS:

Supervisor Bloomfield explained that there is a Town Law that certain elected officials have to do an Official Undertaking, and he reviewed the following Resolution:

**TOWN OF GOSHEN
RESOLUTION**

OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS

INTRODUCED BY: Supervisor Douglas Bloomfield

SECONDED BY: Councilman Kenneth Newbold

DATED: January 4, 2016

At a meeting of the Town Board of the Town of Goshen, County of Orange, State of New York, held at Town Hall in said Town on the 4th day of January, 2016

WHEREAS, various sections of the state Town Law and Public Officers Law require that certain municipal officials execute an Official Undertaking, and

WHEREAS, it is required by law that the Town Board of the Town of Goshen approve the Official Undertaking as to its form and manner of execution and the sufficiency of the insurance; and

WHEREAS, the Town Board of the Town of Goshen hereby require the Supervisor, Town Clerk, Receiver of Taxes, Town Justices, Highway Superintendent to execute said Official Undertaking as required by said law;

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Goshen approve the document entitled "Town of Goshen Official Undertaking of Municipal Officers" as to its form and manner of execution and the sufficiency of the sureties to indemnify the Town of Goshen against losses which may arise from failure of such officials to properly discharge their duties.

Upon Roll Call Vote:

Supervisor, Douglas Bloomfield	<u>AYE</u>	Councilman, Kenneth Newbold	<u>AYE</u>
Councilman, George Lyons	<u>AYE</u>	Councilman, John VanDerMolen	<u>AYE</u>

Vote: Resolution carried by a vote of 4 to 0.

**TOWN OF GOSHEN
OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS
January 04, 2016**

WHEREAS, Douglas Bloomfield, of the Town of Goshen, County of Orange, New York, has Been elected to the office of Supervisor of the Town of Goshen: and

WHEREAS, Priscilla Gersbeck, of the Town of Goshen, County of Orange, New York, has been elected to the office of the Town Clerk of the Town of Goshen: and

WHEREAS, Judith Andrews, of the Town of Goshen, County of Orange, New York, has been elected to the office of Receiver of Taxes of the Town of Goshen: and

WHEREAS, Kimberly Van Haaster, of the Town of Goshen , County of Orange, New York has been elected to the office of Town Justice of the Town of Goshen; and

WHEREAS, Rory K. Brady, of the Town of Goshen, County of Orange, New York, has been elected to the office of Town Justice of the Town of Goshen; and

WHEREAS, Broderick Knoell, of the Town of Goshen, County of Orange, New York, has been elected to the office of Highway Superintendent of the Town of Goshen; and

NOW, THEREFORE, we as respective officers above, do hereby undertake with the Town of Goshen that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all monies or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all monies and property, including any special district funds, belonging to the Town and coming into his hands as such Supervisor; and

This undertaking of the Town Receiver of Taxes is further conditioned that she will well and truly keep, pay over and account for all monies and property coming into her hands as such Receiver of Taxes and Assessment; and

The Town of Goshen does and shall maintain insurance coverage, presently with the Hartford Fire Insurance Company in the sum of \$50,000 per employee, plus an additional \$1,000,000 for the Receiver of Taxes, Policy Term: 01/01/16 to 12/31/2016 to indemnify against losses through the failure of the officers, clerks and employees covered thereunder to faithfully perform their duties or account properly for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officer, clerks and employees thereunder.

The Town Board reviewed the Official Undertaking of Municipal Officers, and when signed by all the Elected Officials will be on file in the Town Clerk's office.

The Council welcomed John VanDerMolen to the Board and welcomed Richard Golden Esq. as Special Counsel to the Town Board.

N. ADJOURNMENT:

Councilman Lyons made the motion to adjourn the meeting with the intent not to return.

Motion seconded by Councilman VanDerMolen. Motion carried.

Time: 7:28 PM

Priscilla Gersbeck, Town Clerk