

TOWN OF GOSHEN  
**SPECIAL TOWN BOARD MEETING**  
DECEMBER 29, 2008  
M I N U T E S

A work session of the Town Board of the Town of Goshen was held on the 29th day of December, 2008 at 6:30pm at Town Hall located at 41 Webster Avenue, Village of Goshen, County of Orange, State of New York.

Present:	Douglas Bloomfield	Supervisor
	Philip Canterino	Councilman
	Louis Cappella	Councilman
	George Lyons	Councilman
	Kenneth Newbold	Councilman

Absent: Dennis Caplicki Attorney for the Town

Also Present: Priscilla Gersbeck Deputy Town Clerk

**A. CALL TO ORDER**

The meeting was called to order by Supervisor Bloomfield at 6:40pm, followed by the Pledge of Allegiance.

**B. REVIEW INSURANCE CONTRACT PROPOSALS**

Councilman Lyons gave a detailed report on competitive bids for an insurance provider for the Town of Goshen. Scott Liebert, Risk Analyst through CLG, submitted a proposal from US Specialty Insurance. He also approached four other markets on behalf of the Town: Prime, Travelers, Merchants and RSUI. In addition, Dickerson & Meany, representing Selective Insurance submitted a proposal. To sum up the search process, the Town wanted to change a couple of things. One was to increase the amount of money on the Crime Policy for the people who handle the money, specifically the Tax Collector and to increase the Umbrella Coverage. As a result of numerous comparisons and several meetings, the decision was to choose Selective Insurance. Reviewing the cost to increase the Crime coverage from \$500,000 to \$1,000,000 was an additional \$160.00 per year. Therefore, the total cost would be \$92,699.93. Councilman Canterino asked if deductible comparisons were taken into consideration. With some discussion, it was determined that the deductible amounts can be revisited during the year.

With no further discussion, Councilman Cappella made a motion to accept Insurance coverage for the Town of Goshen through Dickerson & Meany Inc. for 2009-2010 with the increased Crime Policy coverage to 1,000,000. Councilman Newbold seconded the motion.

On a Voice Vote, the motion passed: 5 AYES Bloomfield, Canterino, Cappella, Lyons, Newbold  
0 NAYS

**C. YEAR-END FINANCIAL FUND ADJUSTMENTS**

Supervisor Bloomfield reviewed a report submitted by William Standish, Budget Officer, regarding miscellaneous year-end budget transfers. These transfers will facilitate account overages that may run above budget, especially for those where invoicing is still outstanding and difficult to forecast. Likewise, Mr. Standish requested the approval to make transfers of accounts listed in the enclosed report for year-end closing purposes, also from monies budgeted originally to cover cost overruns and price increases during the year.

Councilman Newbold made a motion to allow the year-end budget transfers by William Standish in all funds from their contingency account budgets, from accounts with excess budget dollars available for transfer, and from fund balance accounts where necessary. Councilman Lyons seconded the motion.

On a Voice Vote, the motion passed: 5 AYES Bloomfield, Canterino, Cappella, Lyons, Newbold  
0 NAYS

**D. POTENTIAL COST REDUCTION FOR WATER & SEWER**

Supervisor Bloomfield along with Joe Klopchin, Water & Sewer Administrator, met with Congressman John Hall's representative seeking grant money for the Water and Sewer Department. Mr. Klopchin was asked to compile a list of needs for this department. He is also researching sources to lower expenses to save money. When the lists are completed they will be presented for review.

**E. APPROVAL OF MINUTES**

Councilman Newbold made a motion to approve the minutes of the Work Session on December 8, 2008. Councilman Lyons seconded the motion

On a Voice Vote, the motion passed: 5 AYES Bloomfield, Canterino, Cappella, Lyons, Newbold  
0 NAYS

Councilman Newbold made a motion to approve the minutes of the Regular Meeting on December 11, 2008. Councilman Lyons seconded the motion.

On a Voice Vote, the motion passed: 4 AYES Bloomfield, Cappella, Lyons, Newbold  
0 NAYS  
1 ABSTENTION Canterino (was absent on the 11<sup>th</sup>)

**F. FINANCES**

Councilman Canterino made a motion to authorize the Supervisor to pay the following:

A/P manual check run dated December 22, 2008 amounting to \$5,904.55

A/P computer check run dated December 29, 2008 amounting to \$62,998.13

Councilman Lyons seconded the motion.

On a Voice Vote, the motion passed: 5 AYES Bloomfield, Canterino, Cappella, Lyons, Newbold  
0 NAYS

**G. ANY OTHER MATTER OF INTEREST TO THE BOARD**

Supervisor Bloomfield opened up the meeting for privilege of the floor.

Gary Wile questioned the criteria in which the Budget Officer determines the contingency amounts for contracts and various budget accounts.

**H. ADJOURNMENT**

Meeting was adjourned at 7:38PM

**I. EXECUTIVE SESSION**

Councilman Cappella made a motion to go into Executive Session to discuss the following:

1. Personnel Issue

with the intent not to return. The motion was seconded by Councilman Newbold. Motion carried.

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Priscilla Gersbeck, Deputy Town clerk